 **Date:**

**Katella High School Enrollment Checklist:**

Counselor:

Assistant Prin.:

[ ] New Student [ ] Returning Student **Student ID:**

**Student Name: DOB: Gr.:**

**Last School: City: State:**

**School #: School Fax:**

**Parent/Guardian: Phone #:**

[ ] Aeries AIR or Aeries Student Emergency Card SIGNED by parent/guardian

[ ] Address Verification (gas/electric bill or rental lease agreement)

 If not in parent/guardian name:

 [ ] Declaration of Residency (signed by both parties)

 [ ] Copy of ID (of whosever’s name is on the bill)

 If address is out of boundaries:

 [ ] Transfer Paperwork (Intra./Inter.)

[ ] Transcripts (unofficial ok)

[ ] Test Scores (to include CELDT scores if applicable)

[ ] Immunization Records (ORIGINAL!!!)

[ ] Birth Certificate

[ ] Parent/Guardian status checked

 [ ] If not parent; guardianship paperwork (copy of ID attached)

[ ] Special Services:

 [ ] No

 [ ] Yes:

 [ ] Special Ed. (RSP/SDC) 🡪 [ ] Copy of IEP

 [ ] 504 Plan

 [ ] ELD

 [ ] CELDT test needed? Date: Time: